

REINVENTING EDUCATION

second international conference

GUIDELINES FOR SUBMITTING AND PARTICIPATING to the Conference

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1. BEFORE SUBMITTING your abstract(s)/paper(s)

- The deadline for submissions is **April 4, 2021** (check the [dates and deadlines](#) of the Conference).
- You can choose between **two submission formats: ABSTRACT and PAPER**.
 - Each author can submit up to two contributions, in different panels.
 - PAPERS must include an abstract of maximum 500 words (see instructions on p. 5).
- **Each accepted ABSTRACT/PAPER must be backed by a APP FEE** (the Conference formula is 1 ABSTRACT/PAPER → 1 APP FEE). Learn more on the [FEES webpage](#).
- **ABSTRACTS/PAPERS can be submitted through the pre-conference tool only.** Convenors will automatically receive the submitted ABSTRACTS/PAPERS via the pre-conference tool (please do not send them by email). Once you have completed the submission process, you will no longer be able to edit/upload the ABSTRACTS/PAPERS you have submitted.
 - Before submitting on the pre-conference tool, please:
 - identify a Panel where to submit your ABSTRACT/PAPER ([view full list](#))
 - draft the text of your ABSTRACT/PAPER offline (please highlight *methods, results, bibliography*; word count includes references). Only later, during the submission process on the pre-conference tool, paste the abstract text and, in the case of the PAPER, upload the paper file (see the instructions on p. 5).
 - In the case of coauthored ABSTRACTS/PAPERS, the author submitting the ABSTRACT/PAPER (X) needs to register as the Corresponding author, i.e., the First author of the ABSTRACT/PAPER (X). We recommend that you indicate as First Author and provide the details of the person who actually pays for the APP FEE* and presents the ABSTRACT/PAPER in the chosen Panel session. At the time of submission and presentation of the ABSTRACT/PAPER (X), the person who registered at the Conference with the FEE APP will be the First Author.

These rules will also be applied to the other Coauthors who will submit ABSTRACTS/PAPERS (Y) on their own as First Authors in the same panel or in others. Co-authors who do not submit any ABSTRACT/PAPER as First

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author may access to the Conference via the discounted P FEE ([check the FEES](#) webpage)*.

- **Accepted submissions will be published** in the Conference *Books*.
 - All the abstracts (both those submitted as ABSTRACTs and those included in a PAPER) will be published before the Conference in Open Access in the Conference *Book of Abstracts* (see the [Book of Abstract](#) published at the first Conference of Scuola Democratica).
All those who submit an ABSTRACT will have the opportunity to turn their ABSTRACT into a PAPER that will be published after the conference in the Conference *Proceedings Book*.
 - PAPERS will be published after the Conference in Open Access in the ISBN-supplied Conference Proceedings Book (see the [Books of Proceedings](#) published at first Conference of Scuola Democratica). Abstracts of the PAPERS will be published before the conference in the *Book of Abstracts*.
- **English** is the language for the ABSTRACTS/PAPERS and for the presentations (PDF/PPT/oral) in the [Panels](#).
- **ABSTRACTS/PAPERS must include:**
 1. A title, limited to 20 words, in UPPER CASE
 2. Full name, institution, and email address of all authors
 3. From 3 to 5 keywords
 4. The text of the ABSTRACT (maximum 500 words).
 5. (5). In case you opt for the PAPER, the text of the paper must be between 3,500 and 5,000 words. An abstract of maximum 500 words must be included.
- **Notifications of abstract acceptance** will be sent automatically to the email address provided by the first author on the pre-conference tool.
- For each ABSTRACT/PAPER, a **presentation of no more than 20 minutes** is expected.

* For the admission of co-authored Abstracts/Papers, it is not required all authors to pay a FEE: first author's APP FEE covers the Abstract/Paper admission. Second, third, fourth author (and so on) register with the P FEE only if they wish to access the Conference.

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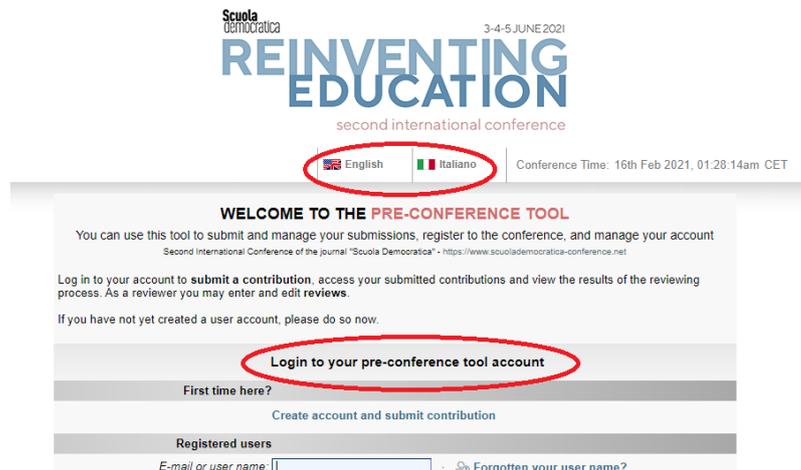
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2. SUBMITTING your abstract(s)/paper(s)

YOUR PERSONAL ACCOUNT

A free personal account to access the [pre-conference tool](#) is required for ABSTRACT/PAPER submission.

1. Go to the [access page](#) and select the language by clicking on **English** at the top of the page.
2. Generate your own account (your profile). Click on the blue link "**Create an account and submit a contribution**".



3. On the new page, enter the required data.
Warning: If you are creating the account on behalf of someone else, enter the details of this other person. The data entered must be those who will effectively attend the conference.
4. After entering the data, on the bottom of the page click on the button "**Create User Account only, Submit Contribution Later**".

*** Data Privacy Agreement** **Data Privacy Agreement**

In order to use the ConfTool system, you will create a user account with your personal details. Your user data, your actions and the results of your actions will be stored within the system.

Use and Disclosure of Personal Data

Information stored in the ConfTool system will exclusively be used in relation to this event or a subsequent event. Your personal data will **only** be passed on to third parties if this is necessary for the organization of the event, for billing purposes or for legal reasons (e. g. in the case of an external audit), but it will not be distributed or sold to other parties for other purposes.

Right to Information

Upon request, the organisers of this event will provide you, in writing, with all personal data they have stored about you. You can inquire where the data were collected, to whom they are disclosed and the purposes for which they have been stored.

Privacy Statement

By accepting the privacy agreement you also confirm that you read the [privacy statement](#) of the operators of this ConfTool installation.

I accept the data privacy agreement.

Account Information

*** User Name**

Your user name must be at least two (2) characters long. It is case sensitive.

*** Password**

Passwords must have at least five (5) characters. They must include at least one letter (a-z) and one number (0-9). Passwords are case sensitive.

*** Confirm Password**

Please repeat your password for verification.

[Mobile View](#) [Print View](#) [Help](#)

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5. You will receive an automatic email. Open the mail message and click on the link you will find to confirm your email address (the second link).
6. When you will be back to the [access page](#), just enter your e-mail or username and your password to log in.

Registered users

E-mail or user name:

Password:

[Forgotten your user name?](#)
[Forgotten your password?](#)

SUBMISSION PROCESS

We recommend drafting and completing the ABSTRACT/PAPER offline and copying&pasting it to fill the form on the submission tool.

1. Log into the [access page](#) and click on "**Your submissions**".
2. Read carefully the instructions and links on the page. Then, click on "**Submit your abstract**" or on "**Submit your paper**". A new page will open.
3. In the "**About the author/s**" section, enter authors' information. (**Bear in mind:** the **first author**, the **corresponding author**, the **presenting author** and the one who backs the **APP FEE** are the same person).
 - Go to the Author/s row.
 - Enter only Name, Surname, E-mail for each author: the **first author** (i.e., **corresponding author**, **presenting author** and **APP FEE** author) in the first row.
 - The org. number column works as an index. If the contribution has multiple authors from different organisations, enter an index number each author's organisation. This index number must correspond to the line number of the organisations listed as affiliation in the organisation row.

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5. Select one **panel** from the list that best suits your submission.

* Panel Please select one panel from the list that best suits your submission.

- A.1. Linguistic Pluralism And Minorities In A New Global Perspective: Education And Linguistic Policies
- A.2. Education in a multi religious scenario: a critical discussion on the aims and outcomes of teaching religion(s) in public schools
- A.3. Re-inventing the relationship between school and families: constraints, inequalities and new opportunities
- A.4. What is the aim of education?
- A.5. Social and Emotional Skills In Sociological Perspective. A Fresh Look on Learning And Assessment
- A.6. Education Now: To Compare for Understanding The Unexpected
- A.7. The America Syndrome: The Influence of The United States on European Educational Cultures And Policies, Between Myth And Reality
- A.8. Economic and Financial Education: New Multidisciplinary Scenarios
- A.9. Education for Sustainability [EFS] As A Ground for Innovation Both In Methodology And Knowledge. A Strategic Alliance for Transformative Education Between Schools and Community
- A.10. Education in times of a societal and political crisis or a crisis of education? A dialogue between sociology and philosophy

6. Enter at least 3 and up to 5 **keywords** for your contribution, separated by commas. Finally, you must confirm that your submission complies with the Conference's submission guidelines. Then click on "**Proceed**".
7. Now, on the next page, carefully check the correctness of the displayed data. Please check your entries before submitting your contribution. Note that you have to click on "**Complete Submission**" to confirm, finalize and save your contribution.
8. Please remember that you will not be able to edit your contribution after you submit it. If there are any corrections to make, click on "**Return to Step 1**". Otherwise, click on "**Yes, send my contribution**" and then on the button "**Complete Submission**".
9. Once you have submitted your ABSTRACT/PAPER you will receive a confirmation by email.

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3. AFTER THE SUBMISSION: REGISTRATION AND PARTICIPATION IN THE CONFERENCE (FEES)

From April the 19th, 2021, the acceptance of ABSTRACT/PAPER will be notified to the First Author.

Once you received the notification of acceptance of your ABSTRACT/PAPER, you can proceed with the **registration** to the Conference and the APP FEE payment.

Registration is on the [pre-conference tool](#). Before starting the procedure, you need to have already executed the wire bank transfer for the **APP FEE** (check **EARLY BIRD** deadline on the [FEES](#) webpage)

WIRE BANK TRANSFER FOR APP FEE

Set up the wire bank transfer to:

ASSOCIAZIONE PER SCUOLA DEMOCRATICA - Via Francesco Satoli, 30 - 00165 - Rome (IT)

VAT NUMBER: 15184841003

BANK ACCOUNT DETAILS:

Bank **MONTE DEI PASCHI DI SIENA**

IBAN **IT15R010300320000006092691**

SWIFT CODE **PASCITMMROM**

Reason of the transfer: **identification code** of the ABSTRACT/PAPER accepted, **First Name, Last Name** and **SD2 Conference**, as in the following example:

ID1745_LUIGI_LATROTTOLA_SD2 Conference

Once you made the wire bank transfer, save and store the **digital receipt of the transfer**.

REGISTRATION VIA [PRE-CONFERENCE TOOL](#)

Once the transfer has been made, you can proceed to the **registration** on the [pre-conference tool](#).

The procedure involves 1) uploading the receipt of the transfer and 2) confirming the personal data already present in the system.

Once the registration is completed, you will receive a summary and confirmation e-mail. Enclosed to the confirmation email, you will find a **pro-forma receipt** of your wire bank transfer. This receipt is not an electronic invoice. The **electronic invoice** will be sent in separately and later on.

- In case an organization (Department, University, Research Centre, Association) has executed the **APP FEE wire bank transfer** for you, you can request the **electronic invoice** for the organization you belong to by sending an e-mail to

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the following address: segreteria@scuolademocratica.it (you will provide the required information regarding the organization). This procedure also applies in the case the **APP FEE wire bank transfer** has been executed by the **First Author**, but the latter requires that the **electronic invoice** be sent the organization s/he belongs to in order to get refunded.

- In case that the **APP FEE transfer is made by a person other than the person who will actually present**, it will be possible to send a request to the following email: segreteria@scuolademocratica.it to obtain the electronic invoice in the name of that person.

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1. THE CONFERENCE

To access and participate to the ONLINE Conference and all its activities (**Panel sessions, Keynote speeches, Symposia, Semi-plenary sessions**) please use the **LIVE PLATFORM**.

[LIVE PLATFORM](#)

Signing up takes less than 1 minute.

Once logged in, you can read the Conference **participation policy code**, download the Conference program and the Book of Abstracts, join Conference chats and forum.

You can also get familiar with [ZOOM](#) which is the device for all Conference ONLINE activities

You can present and discuss your accepted ABSTRACT/PAPER at the dedicated [ZOOM](#) Panel.

You can choose to attend and, if you wish, switch from one [ZOOM](#) Panel to another.

You can attend Keynote speeches, Symposia and Special Session via [ZOOM](#)

The [LIVE PLATFORM](#) will be available from a few days before the Conference kick-off.