

How to submit your paper on the online platform of Scuola Democratica

First, open your browser and navigate to this page:

<https://submission.rivisteweb.it/index.php/sd/about/submissions>.

Please **read the contents of this page carefully**: Submission Preparation Checklist, Author Guidelines, illustration of the various thematic sections of Democratic School.

Make sure your article complies with the Submission Preparation Checklist (Fig. 1). As you will see, you will need to prepare two separate Microsoft Word (DOCX) files for submission to the journal. You will need both a Title page (a file with abstract, authors' names and affiliations, keywords) and an Anonymized article text.

Home / Submissions

Submissions

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Submission Preparation Checklist [Edit](#)

As part of the submission process, authors are required to check off their submission's compliance with all of the following items, and submissions may be returned to authors that do not adhere to these guidelines.

<input checked="" type="checkbox"/> I am aware that I must upload at least two files into the platform to successfully submit my paper: - both one Title Page (DOC/DOCX file, with abstract, author names and institutions, keywords; download the Title Page template); - and one Anonymized Article Text (DOC/DOCX file; download the Anonymized Article Text template); - also, if any: Figures and Tables (anonymized Excel file).
<input checked="" type="checkbox"/> I have carefully formatted all my files according to the stylistic and bibliographic requirements outlined in the Author Guidelines .
<input checked="" type="checkbox"/> I have carefully formatted my Title Page according to the Title Page template .
<input checked="" type="checkbox"/> I have carefully formatted my Anonymized Article Text according to the Anonymized Article Text template .
<input checked="" type="checkbox"/> I am aware that failure to properly format my Anonymized Article Text and/or my Title Page according to the Author Guidelines and the templates will result in pre-review reject of my paper.
<input checked="" type="checkbox"/> My submission has not been previously published , nor is it before another journal for consideration (or an explanation has been provided in Comments to the Editor).

Figure 1

- These files must be rigorously formatted according to our templates ([Title Page template](#) - [Anonymized Article Text template](#)). If your article contains figures or tables, place them in a third Microsoft Excel file. A [walkthrough](#) is available if you need help anonymizing you Anonymized article text.
- In addition, these files must follow the [Author Guidelines](#) with stylistic and bibliographic requirements for publication in Scuola Democratica.
- We will not be able to consider your paper for refereeing if it is not properly formatted, or it is in review or already published in another journal.

After carefully preparing your paper for submission, click on "[Make a new submission](#)" at the top (Fig. 2).

Submissions

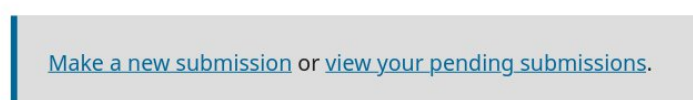


Figura 2

Now, **select the section** in which you want to submit your paper (Fig. 3). In most cases, it is "SAGGI/Scientific and Academic Papers". Please carefully read the contents of the page and the checklist at the bottom. If you can confirm that you have met all the requirements, please also check the privacy box and proceed to "**Save and continue**".

Submit an Article

1. Start 2. Upload Submission 3. Enter Metadata 4. Confirmation 5. Next Steps

Section

SAGGI/Scientific and Academic Papers

Articles must be submitted to one of the journal's sections. *

Section Policy

A double-blind peer-review evaluation is in force for papers submitted to this section. Peer reviews are sent to the authors in an anonymous form.

Papers should not exceed the following limits (including title, abstract, keywords, references, authors' affiliation):

- A typical academic and scientific manuscript for this journal should be no more than 7.600 words
- Papers submitted for publication must be accompanied by an abstract of no more than 200 words, 3-5 keywords, affiliation, and email address. References must include only citations in the paper text.

Papers in Italian or whatever language rather than English should have only 1 abstract written in English, and should also include the original title translated in English.

Submission Requirements

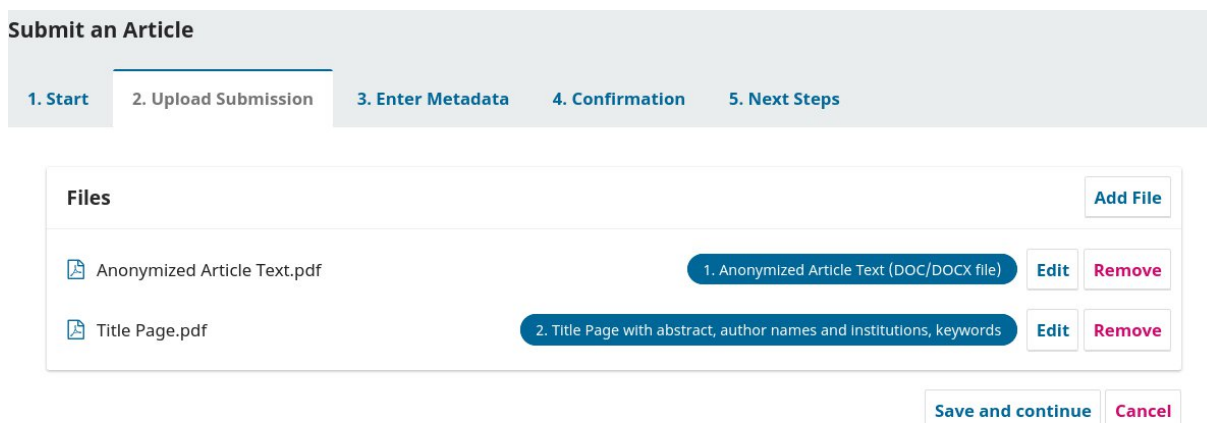
You must read and acknowledge that you've completed the requirements below before proceeding.

I am aware that **I must upload at least two files into the platform to successfully submit** my paper:

- both one *Title Page* (DOC/DOCX file, with abstract, author names and institutions, keywords; download the [Title Page template](#));
- and one *Anonymized Article Text* (DOC/DOCX file; download the [Anonymized Article Text template](#));

Figure 3

It's time to **upload your files**. **Remember:** you'll need a Title Page and Anonymized Article Text, plus (if needed) an Excel file with figures and tables. Add the first file by clicking **Upload File**, then



Submit an Article

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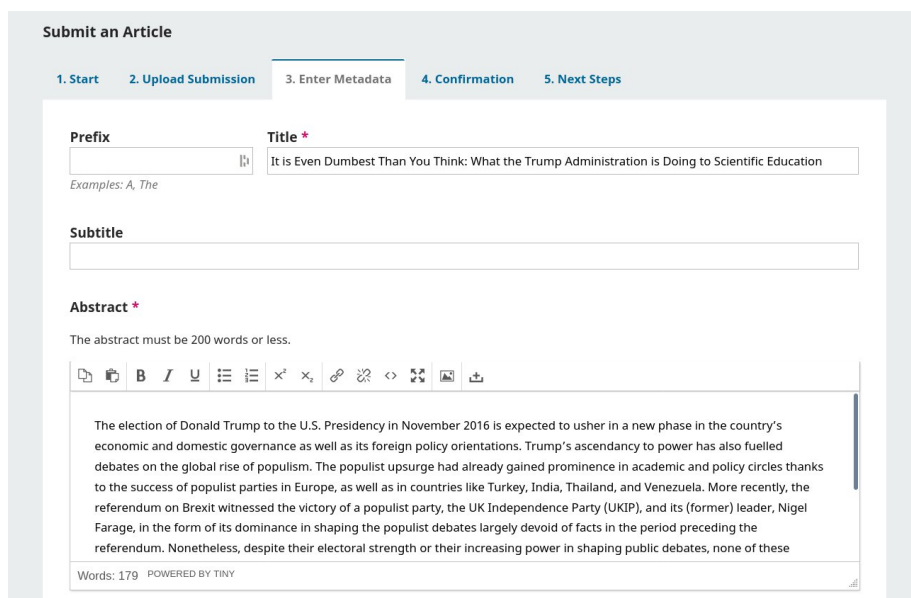
Files Add File

Anonymized Article Text.pdf	1. Anonymized Article Text (DOC/DOCX file)	Edit	Remove
Title Page.pdf	2. Title Page with abstract, author names and institutions, keywords	Edit	Remove

Save and continue Cancel

Figure 4

select the file type. Hit Add file to add the second file (Fig 4). Click **Save and continue**. You have almost completed the submission process. Now it is time to enter the **details of your paper** (Fig. 5). Leave the Prefix and Subtitle fields blank, and enter the title of your paper in Title instead. Enter Abstract and Keywords, then click **Save and finish**.



Submit an Article

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Prefix

Title *

Examples: A, The

Subtitle

Abstract *

The abstract must be 200 words or less.

The election of Donald Trump to the U.S. Presidency in November 2016 is expected to usher in a new phase in the country's economic and domestic governance as well as its foreign policy orientations. Trump's ascendancy to power has also fuelled debates on the global rise of populism. The populist upsurge had already gained prominence in academic and policy circles thanks to the success of populist parties in Europe, as well as in countries like Turkey, India, Thailand, and Venezuela. More recently, the referendum on Brexit witnessed the victory of a populist party, the UK Independence Party (UKIP), and its (former) leader, Nigel Farage, in the form of its dominance in shaping the populist debates largely devoid of facts in the period preceding the referendum. Nonetheless, despite their electoral strength or their increasing power in shaping public debates, none of these

Words: 179 POWERED BY TINY

Figure 5

You're done! We have received your submission, and will read it with interest as soon as possible. You can follow along by clicking on "Review submission".

Thank you for submitting your paper to Scuola Democratica!